

# Risk Assessment Form

Reference:

<b>Function Assessed:</b>	Christmas Light Switch On	<b>Assessor:</b>	Jim White & James O'Keefe.
<b>Area:</b>	Nags Head Car Park, Thornton.	<b>Date:</b>	13/11/19
<b>Persons at Risk:</b>	Members of public, Performers.	<b>Review of Previous Risk Assessment :</b>	

Activity or Issue	Hazard	Control	Likelihood 1 - 5	Severity 1 - 5	Risk Level 1 - 25	Comments	Safe Yes / No
Traffic on main road (Green Lane)	People walking across road being used by traffic.	A number of TPC will be on the Green directing people to pedestrian crossing.	2	5	6.	Very unlikely to occur but severity level is high if a accident occur.	YES
Movement of switch on	Members of the public may want to cross the road to get a closer view.	Stewards (instructed by TPC) will stand along front of crowd on pavement.	2	5	6.	Very unlikely to occur and stewards will be instructed by TPC to stop people crossing.	YES
Vehicles moving around in Car Park.	As the event is in a car park there are slow moving vehicles.	A pedestrian-only section will be created with cones marking vehicle access.	1	5	6.	Few less likely to occur but severity level remains high due to potential injury.	YES
Slips, trips, and falls	All attendees may slip trip or fall in performance area.	Event people keep to designated areas and are instructed to follow advice of staff if and when needed.	2	3.	4.	Qualified 1st Aid on duty in Nags Head with TPC. First Aid kit available.	YES
Children wandering off	Children getting separated from adult supervisors - getting lost.	All children to be instructed by adult supervisors to follow advice of staff if and when needed.	1	1	4.	Attendees will be advised by TPC of lost children reunion point in pub.	YES

<b>a. Likelihood of Occurrence</b>  1 = Very unlikely to occur 2 = Unlikely on its own to occur 3 = Likely to occur if other factors present 4 = Very likely to occur 5 = Certain to occur	<b>b. Severity of Injury</b>  1 = No injury 2 = Slight injury 3 = Minor injury 4 = Major injury 5 = Fatality	<b>RISK LEVEL</b>  1 - 5 = Small risk = Acceptable, no action necessary, regard as SAFE 6 - 10 = Medium risk = Monitor and take action if necessary, regard as SAFE 11 - 14 = High risk = Requires action (<1 month) to reduce likelihood, regard as UNSAFE 15 - 19 = Severe risk = Take immediate action to reduce likelihood, regard as UNSAFE 20+ = Emergency = Stop activity immediately, & review with Dept. Manager, UNSAFE
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